



VEKA plc

Health & Safety Guidance

VEKA Stillages



VEKA plc
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Registered in England: No. 1626563
VAT Reg. No. GB 497 9515 76
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1.3VHSG21



Pursuant to the Health & Safety at Work etc. Act 1974 and related regulations it remains the duty of all VEKA customers to ensure that their own employees work in an environment which is, so far as is reasonably practicable, free from risks to the employee's and others health and safety.

VEKA customers who use stillages supplied by VEKA PLC, for whatever purpose, must undertake their own risk assessments with regard to that use and ensure that their employees receive appropriate information instruction and training with regard to the stillages.

- VEKA Stillages are large, heavy items. Each stillage is labelled with a safe working weight of 1500kgs which should not under any circumstances be exceeded. (Figure 1 & Figure 2)
- Stillages which are supplied to customers will have been inspected to ensure that they are not in any way defective. Customers should routinely inspect any stillages within their possession for damage at suitable intervals.
- Specifically, customers should check that all feet are present, there are no loose or cracked welds and that the stillage is not bent or deformed (Figure 3 & Figure 4). Damaged Stillages should be immediately taken out of use and reported to VEKA.
- Stacking of stillages should be avoided. If stacking is necessary, a suitable and sufficient assessment of all attendant risks should be undertaken by the customer.
- Any movement or handling of stillages should be appropriately risk assessed and done using suitable mechanical aids operated by trained and authorised personnel.
- Stillages should not be shunted when loading and unloading.
- Stillages should be moved, handled or lifted individually and lifted by the base only (not the frame).
- Customers must ensure stillages are routinely returned to VEKA and are not used as long-term storage.
- Although no longer provided by VEKA, stillage trolleys should be routinely inspected for damage and excessive wear. Damaged stillage trolleys should be immediately removed from use.
- Do not use stillage trolleys to manoeuvre above one single loaded stillage at any time.
- Only use the stillages for VEKA PLC profiles, they are not intended or designed for any other use.
- Never modify, adapt, adjust, deface or tamper with VEKA stillages.



Figure 1 - VEKA PLC Safe Working Load (SWL)



Figure 2 - VEKA AG Safe Working Load (SWL)



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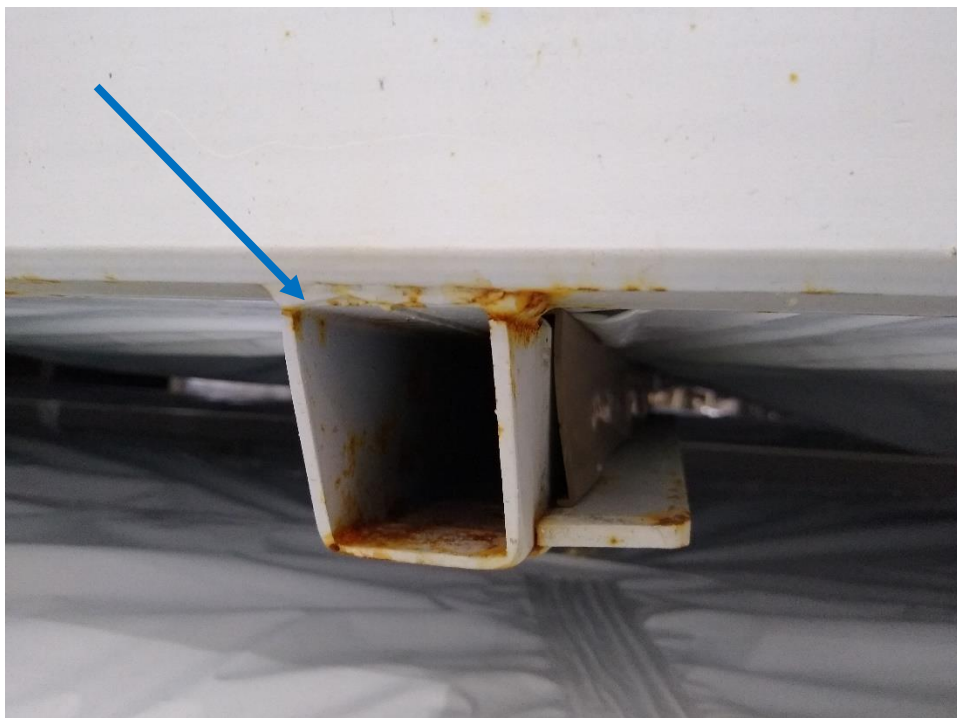
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Figure 3 - VEKA Stillage Locating Foot



Figure 4 - VEKA Stillage Cross Member



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It is recommended that customers follow their own safe systems of work, risk assessment and satisfy themselves to control the safe use of stillages in their possession **at all times**.

For additional guidance and support visit the HSE website. HSG76 and INDG412 offer specific resource information with regards to warehousing.

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VEKA PLC Customer Safe Use Guidance for Stillages Acknowledgement:

I have been issued with a copy of the VEKA PLC guidance on the safe use of VEKA stillages.

I understand and agree it is my duty to follow the Health & Safety guidance contained herein.

I understand and agree it is my duty to ensure all staff and others are adequately trained and/or this guidance information is made available.

Company Name:

Signed by: Date:

Name (print):

Position:

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